

**ORTONVILLE CITY COUNCIL
ORTONVILLE PARK BOARD & ORTONVILLE GOLF BOARD
JOINT WORKSHOP MEETING MINUTES**

CITY MEETING ROOM

315 Madison Avenue, Ortonville, MN

Monday, December 8, 2008

5:00 P.M.

CALL TO ORDER AND ROLL CALL:

Mayor Blair Johnson called the Workshop Meeting of the Ortonville City Council to order at 5:00 P.M. Roll Call was taken with the following Present: Mayor Johnson, Steve Berkner, Bob Meyer, John Cunningham, and Mike Dorry. Absent: Nick Anderson and Craig Randleman. Staff Present: City Administrator David Lang, Community Development Coordinator Vicki Oakes, Golf Course Superintendent Travis Strasser, Media Present: None. Others Present: Patrick Reinsour of Interstate Engineering, Park Board Chair Dalen Roe, Park Board Members Don Sherman, Lavalle Berkner, Artie Arndt, Lakeside Park Ad Hoc Committee Member Kari Dorry, Golf Board Members Norm Davis, Randy Stock, Deb Barnhardt, Golf Clubhouse Operators Darwin Asmus and Nancy Skalbuk, Don Sykora, Alice Radermacher, Marcy Stotesbury and other interested citizens.

DISCUSSION WITH PARK BOARD: MINNESOTA RIVER HEADWATERS REGIONAL TRAILHEAD PROJECT- Patrick Reinsour of Interstate Engineering

Patrick Reinsour commenced the discussion by reviewing the handout he had prepared. There was considerable discussion regarding whether or not to close the road, and where the new pavilion should be placed in relation to the proposed new playground and the existing gazebo. Discussion also ensued regarding the need for a cul-de-sac turnaround, location of the playground, and the need for parking. Concern was expressed regarding the design consideration of not blocking the view of the lake by locating the new pavilion on the lake side of the existing road.

As the discussion ensued, it became apparent that there was no obvious consensus between and among the members of the Ad Hoc Committee, the Park Board and the City Council regarding the above issues. Because this was a Workshop Meeting, the Council took no official action this evening. The City Council will again consider the Trailhead Project at the next Council Regular Meeting on Monday, December 15, 2008.

DISCUSSION WITH GOLF BOARD: CLUBHOUSE LEASE AND 2009 GOLF COURSE FEES

Proposed Retroactive 2008 Clubhouse Lease Modification

The first item of discussion was the proposed retroactive modification to the 2008 clubhouse lease. This Golf Board recommendation is contained within the Golf Board Minutes of November 18, 2008.

DISCUSSION WITH GOLF BOARD: CLUBHOUSE LEASE AND 2009 GOLF COURSE FEES (Cont.)

Proposed Retroactive 2008 Clubhouse Lease Modification (Cont.)

The Golf Board recommendation is worded as follows: “The revenue from tournaments was discussed and Randy made a motion to pay the clubhouse lessee its 15% fee on the 2008 tournament fees. The motion was seconded by Norm and passed on a 3 to 1 vote.” Concern was expressed regarding the retroactive amendment of a City contract.

DISCUSSION WITH GOLF BOARD: CLUBHOUSE LEASE AND 2009 GOLF COURSE FEES (Cont.)

Proposed Prospective 2009 Clubhouse Lease Modifications

The nine Golf Board recommendations are contained within the Golf Board Minutes of November 24, 2008, and are summarized below as follows:

- A one year lease (Item 2)
- Rent after October 15 to be \$5 per month instead of \$350 per month. (they would pay the utilities which would save the city money) (Item 3)
- Take out “(excluding Golf Board approved tournament fees) and add “and tournament fees” to 15% commission (Item 5-1)
- Change the 10% to 15% for cart rentals. (Item 5-2)
- Change the 4:00 pm opening time to 5:00 pm. (Item 8-a)
- Change so no credit cards are accepted before April 15 to not allow people to charge discount memberships on their credit cards so the city does not lose the credit card fee on discount memberships. (Item 8 – b)
- Change Section 8-h to require the financial statement only when they terminate the lease. Require the two prior years financial statements upon termination of the lease. (Item 8-h)
- Delete section 17 because it has never been followed and makes no sense. (Item 17)
- Put into the lease that the lessees will collect all membership fees, trail user fees, etc. and pay these weekly over to the city office. They will be paid \$400 to do this.

Discussion and questions followed regarding each one of the individual above recommendations. With respect to accounting for revenues, David Lang and Darwin Asmus will meet with Char Grossman to review the chart of accounts for Golf Fund revenues.

Proposed Prospective 2009 Golf Course Fee Modifications

The Golf Board proposed a number of fee changes for 2009 which a summarized on both a handwritten sheet and a proposed spreadsheet attached to these Minutes. Mayor Johnson noted that the Ortonville membership fees are lower than other municipal-owned regional golf courses, and that the Golf Board recommends no 2009 membership fee increase.

DISCUSSION WITH GOLF BOARD: CLUBHOUSE LEASE AND 2009 GOLF COURSE FEES (Cont.)

Proposed Prospective 2009 Golf Course Fee Modifications (Cont.)

Norm Davis noted the 2008 donations towards the clubhouse deck of \$20,000 from the Couples Tournament and \$5,000 from the Men's Club. He also noted that the Ortonville Area Health Service Foundation raised about \$20,000 from its annual golf tournament, and that the Ortonville School District Foundation raised about \$8,000 from its first annual tournament. Because this was a Workshop Meeting, the Council took no official action this evening. The City Council will again consider the Golf Board recommendations at the next Council Regular Meeting on Monday, December 15, 2008.

ADJOURNMENT:

Mayor Johnson adjourned the meeting by consensus at 6:38 PM.

APPROVED:

ATTEST:

Blair Johnson
Mayor

David A. Lang
Clerk-Administrator