

**ORTONVILLE CITY COUNCIL MEETING MINUTES**  
**REGULAR MEETING**  
**CITY OFFICE MEETING ROOM**  
**315 Madison Avenue, Ortonville, MN**  
**Tuesday, January 20, 2009**  
**7:00 P. M.**

**CALL TO ORDER AND ROLL CALL:**

Mayor Blair Johnson called the Regular Meeting of the Ortonville City Council to order at 7:00 P.M. Roll Call was taken with the following Present: Mayor Johnson, Craig Randleman, Steve Berkner, Bob Meyer, John Cunningham, and Mike Dorry. Absent: Nick Anderson. Staff Present: City Administrator David Lang, Police Chief Curtis Hormann, OAHS Administrator Rick Ash, Ambulance Coordinator Tom Scoblic, City Attorney Craig Ash. Media Present: Suzette Kaercher Blake (*Ortonville Independent*). Others Present: Carolyn Drude, Brian Mann, Brian Reilly.

**AGENDA AMENDMENTS/APPROVAL:**

2.a. Add Item 12.g. Planning Commission Minutes.

**Motion by Randleman, second by Cunningham to approve the Agenda as amended.**

**All in favor. 6-0. MCU. (Motion Carried Unanimously).**

**CITY ATTORNEY REPORTS & RECOMMENDATIONS:**

None.

**RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS:**

6.a. Proposal for Investment Advisory Services-OAHS Series 2008-2009 Warrant Proceeds-Brian Mann, Carolyn Drude and Brian Reilly. Carolyn Drude of Ehlers and Associates explained the need for an investment services contract. Community Investment Partners is a firm co-owned by Ehlers and Banker's Bank. The contract would be for investment management services for the OAHS Bond Proceeds.

Brian Reilly of Ehlers & Associates explained the need for investment services for the OAHS bond proceeds. There is a trustee for the proceeds because of the size of the bond issue and the complexity of the revenue warrant situation. The intention is to keep the money local to the greatest extent possible.

Brian Mann of Community Investment Partners explained the role of that firm in assisting OAHS and the City with investing the bond proceeds. The primary focus will be to invest the money with local banks in the area and the region. The major question is capacity and collateral. He believes interest rates will be comparable to national interest rates: 0.125% of Average Assets Under Management monthly. Community Investment Partners will coordinate the collateral requirements for the investment process.

6.b. Police Department 2008 Annual Report Review-Police Chief Curtis Hormann

Police Chief Hormann gave the 2008 Activity Report for the Police Department. Discussion and questions followed about snow removal, tows and snow removal notifications over the cable TV network. Mayor Johnson asked how things were going

**RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS (Cont.)**

6.b. Police Department 2008 Annual Report Review-Police Chief Curtis Hormann (cont.) with one less full-time officer. Hormann stated it is more of an administrative burden with one less full-time officer. He said, "it is going O.K." Curtis felt the department could not operate effectively with only two full-time officers. Discussion and questions followed regarding the Big Stone County Sheriff's Department moving the dispatch function to Kandiyohi County on the third shift.

6.c. Deer Hunt Report-Police Chief Curtis Hormann

Police Chief Hormann noted the deer hunt went well again in 2008. Discussion and questions followed regarding whether or not there are better sites available for the deer stands.

6.d. OAHS Monthly Financial Report-Rick Ash, OAHS Administrator

OAHS Administrator Rick Ash reviewed with the Council the December 2008 OAHS financial report. The fiscal year commenced on October 1, 2008. The Fiscal Year Operating Margin through December 2008 was \$601,604. Year to date admissions totaled 164, which exceeded the projected budget. Uncollectible Accounts totaled \$22,000. OAHS is on budget year to date from October 2008 through December 2008. Ash reported cold weather has slowed construction progress during the first half of January 2008. The Capital campaign is going well and totals \$1.75M in pledges and contributions out of a \$2.1M goal. The transition of the provider-based clinic has gone well to date. Billing changes are in progress.

**CITIZENS TO BE HEARD:**

None.

**CONSENT AGENDA:****8.a. Approve Minutes of City Council Regular Meeting January 5, 2009****8.b. Approve Appointments of Ortonville Fire Department Officers****8.c. Approve Grant Contract with State of MN for Traffic Safety-\$2500**

*Motion by Cunningham, second by Meyer to remove the Minutes from the Consent Agenda and to approve Items 8.b. and 8.c. as presented.*

**All in favor. 6-0. MCU.**

*Motion by Randleman, second by Berkner to approve the Minutes of the City Council Regular Meeting on January 5, 2009 with the following change: Mayor Blair Johnson abstained from the vote appointing the Official Depositories due to the fact that he serves on the Board of the MinnWest Bank.*

**All in favor. 6-0. MCU.**

**RECOMMENDATIONS OF CITIZEN BOARDS, COMMITTEES AND COMMISSIONS:**

**9.a. Health Care Board Recommendation: Resolution Approving An Agreement for Investment Advisory Services with Community Investment Partners for OAHS Series 2008-2009 Warrant Proceeds.**

**RECOMMENDATIONS OF CITIZEN BOARDS, COMMITTEES AND COMMISSIONS (Cont.)**

**Resolution 09-011, Approving An Agreement for Investment Advisory Services with Community Investment Partners for OAHS Series 2008-2009 Warrant Proceeds.**

**Motion by Berkner, second by Dorry to adopt Resolution 09-011 Approving An Agreement for Investment Advisory Services with Community Investment Partners for OAHS Series 2008-2009 Warrant Proceeds.**

**Upon Roll Call Vote the following voted Aye: Johnson, Dorry, Meyer, Randleman, Cunningham, Berkner. 6-0. MCU.**

**9.b. Ambulance Board Recommendation: Resolution Approving Purchase of Used 1998 Med Tec Type III Ambulance-\$9,000.00 with \$2,000.00 of The Cost From Funds Raised by the Ambulance Service.**

Ambulance Coordinator Tom Scoblic discussed the need to replace the second ambulance with a used unit at this time. Scoblic reported the second Ambulance rig (Car #20) is no longer road-worthy and its replacement is imperative. With a trade-in, the net cost would be \$9,000. The Ambulance Service would be willing to use one to two thousand dollars of their fund-raising account toward the purchase of this vehicle. Discussion and questions followed. It was noted the larger box on this rig would accommodate an advanced life support service staffed by paramedics. It was noted that this was a fairly inexpensive solution to an important problem.

**Resolution 09-012, Approving Purchase of Used 1998 Med Tec Type III Ambulance-\$9,000.00 with \$2,000.00 of the Cost From Funds Raised by the Ambulance Service.**

**Motion by Cunningham, second by Randleman to approve Resolution 09-012, Approving Purchase of Used 1998 Med Tec Type III Ambulance-\$9,000.00 with \$2,000.00 of the Cost From Funds Raised by the Ambulance Service.**

**Upon Roll Call Vote the following voted Aye: Johnson, Dorry, Meyer, Randleman, Cunningham, Berkner. 6-0. MCU.**

**REPORTS FROM COUNCIL COMMITTEES:**

None.

**UNFINISHED BUSINESS:**

11.a. City Council Committee Structure-Mayor Blair Johnson

Tabled since Council Member Anderson is absent and he serves on both the Utility and Street Committees.

**NEW BUSINESS:**

**12.a. Approve Expenditures**

**Motion by Dorry, second by Randleman to approve the Expenditures as submitted.**

**4-0-2. Abstain: Berkner and Johnson. Motion Carried.**

**12.b. Federal Economic Stimulus Projects**

Mayor Johnson led the discussion. No action taken on this item this evening.

**NEW BUSINESS (Cont.)**

**12.c. Submit Nomination for Municipal Representative to Upper MN Valley Regional Development Commission**

Council Member Craig Randleman offered to serve.

**Motion by Cunningham, second by Berkner** to submit Craig Randleman's name for nomination for Big Stone County Municipal Representative to Upper MN Valley Regional Development Commission.

**All in favor. 6-0. MCU.**

**12.d. Approve Rate Increases for Ambulance Service**

Discussion and questions followed.

**Motion by Berkner, second by Dorry** to raise the base rate for runs from \$550 to \$600 immediately and to request an additional second rate increase in July 2009.

**All in favor. 6-0. MCU.**

**12.e. Recession Seminar for Business Owners**

January 22-OAHS Dialysis Bldg-7-9 PM

**12.f. 2009 Budget Discussion**

Mayor Blair Johnson commenced the discussion regarding the 2008 Budget unallotment of \$53,000. This shortfall was due to the unallotment of State Local Government Aid funds in 2008. Because revenues and expenses were almost in balance when considering capital reserves, there is no action needed with regard to the 2008 Budget.

Discussion and questions followed regarding the 2009 Budget should the State cut Local Government Aids in 2009. The Council will consider possible budget adjustments in the near future.

**12.g.** Mike Dorry asked about the reference in the Planning Commission minutes to "change the Building Official and the Building Inspector for the Historic District." The Planning Commission will discuss the possibility of using DSI for inspection services. Discussion and questions followed.

**CITY CLERK-ADMINISTRATOR REPORTS & RECOMMENDATIONS:**

13.a. Update: Small Cities Development Grant Program

13.b. Update: Upper MN River Regional Park Improvement Project Grant

13.c. Update: Columbian Hotel

13.d. Ortonville TIF District Creation and Potential TIF Bond Issue

13.e. Update: Acquisition of Water Meter Heads with Absolute Digital Encoders

13.f. MRES Distribution Operations and Maintenance Annual Meeting

13.g. OAHS Bond Issue Financing

13.h. Heritage Preservation Commission

13.i. Economic Stimulus Information

13.j. Capital Improvement Projects

13.k. 2008 Minnesota Cities Participation Program Grant

13.l. Prairie Five 2009 Transportation Services

13.m. Carport Ordinances-Publication-01-13-09

13.n. Newly Revised League of MN Cities Information Memos

**EXECUTIVE SESSION:** (If Needed)

**ADJOURNMENT:**

**Motion by Dorry, second by Randleman to adjourn the meeting at 8:26 P.M.**

APPROVED:

ATTEST:

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Blair Johnson  
Mayor

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David A. Lang  
Clerk-Administrator