

ORTONVILLE CITY COUNCIL MEETING AGENDA
REGULAR MEETING
CITY OFFICE MEETING ROOM
315 Madison Avenue, Ortonville, MN
Monday, June 15, 2009
7:00 P. M.

The City Council is provided background information for agenda items in advance by City staff and appointed commissions, committees and boards. Decisions are based on this information, as well as City policy and practices, input from constituents and a Council Member's personal judgment. If you have comments, questions or information that has not been presented or discussed regarding an agenda item, please stand up to be recognized by the Mayor during the "Citizens to be Heard" item on the agenda. Please state your name and address for the record.

1. Call to Order and Roll Call
Oath of Office: Bill Powell, Council Member
2. Agenda Amendments
3. City Attorney Reports & Recommendations
 - a. Update: Acquiring Easements-Sanitary Sewer Forcemain; Utility and Street Improvements-McCloud Street
 - b. Update: Obtain Easement(s) for Utility Line Repairs Beneath Dusty Lane
 - c. **Approve First Reading of Aggregation of Retail Customers Ordinance**
 - d. **Approve Second Reading of Infrastructure Committee Ordinance**
 - e. **Resolution Adopting Ordinance 09-07 An Ordinance to Amend the Administrative Code of the Ortonville City Code by Revising Chapter 31 to Combine the Public Utility Committee with the Street Committee**
4. Bids (If Needed)
5. Public Hearing (If Needed)
6. Recognitions/Presentations/Introductions
 - a. OAHS May Report-Rick Ash OAHS Administrator
 - b. McCloud Street Project and Capital Improvement Plan-Bob Schlieman-Ulteig Engineers
 - c. Minnesota River Trailhead Project-Pat Reismour-Interstate Engineering
7. Citizens to be heard

All comments are encouraged and appreciated. We ask that you keep your comments as brief as possible and, if you are here with a group of citizens regarding the same topic, have one representative speak for the group.
8. * Consent Agenda

All items marked with an asterisk () are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion of these items unless the Mayor or any Council Member or citizen so requests, in which

case the item will be removed from the General Order of Business and considered in its normal sequence on the agenda. The agenda items in **bold** print need to be acted upon by Council.

- a. ***Approve Minutes of City Council Regular Meeting June 1, 2009**
- b. ***Approve Minutes of City Council Audit Workshop Meeting May 18, 2009**
- c. ***Approve Hiring 2009 Summer Recreation Employees and Appointing 2009 Summer Recreation Volunteers**
- d. ***Approve Application for Bingo License for the Ortonville Community Center- July 1, 2009-June 30, 2010**

9. Recommendations of Citizen Boards, Committees and Commissions

- a. **Utility Committee Recommendation: Resolution Authorizing Transmission Service Agreement (T-1)**
- b. **Utility Committee Recommendation: Resolution Authorizing Lease of Transmission Facilities**
- d. **Utility Committee Recommendation: Resolution Approving Plans and Specifications and Ordering Advertisement for Bids-McCloud Street Forcemain and Street and Utility Improvement Project (without curb & gutter)**
- e. **Utility Committee Recommendation: Resolution Accepting Plans and Specifications and Authorizing Advertisement for Bids for the Capital Improvement Plan-2010 Infrastructure & Street Improvement Projects**
- f. **Utility Committee Recommendation: Resolution Approving Purchase of Point of Sale System & Software-\$4,587.00 plus \$1,184.00/Year Annual Maintenance Fee**
- g. **Utility Committee Recommendation: Resolution Approving Purchase of Credit Card Payment Program**
- h. **Utility Committee Recommendation: Resolution Approving 63-Month Lease of Mailing Equipment-\$6,867.00 and 5-Year Maintenance Agreement-\$1,041.25**
- i. **Utility Committee Recommendation: Resolution Approving 63-Month Lease of Inserting System-\$4,958.10 and 5-Year Maintenance Agreement- \$1,891.00**
- j. **Street Committee Recommendation: Refer to Planning & Zoning-Split Rail Fences on City Right-of-Way**
- k. **Police Commission Recommendation: Resolution Approving Hiring Jennifer Cronen as Part-Time Police Officer and Kyle Arndt as Part-Time On-Call**
- l. **Planning Commission Recommendation: Signage Proposal**
- m. **Planning Commission Recommendation: Set Plan Review Fee, Plumbing Fee, Refund Policy, and Investigative Fee**

10. Reports From Council Committees

11. Unfinished Business

12. New Business

- a. **Approve Expenditures**

- b. Resolution Approving Bid for Airport Terminal Window Replacement**
- c. Federal Airport Funding Repayment Agreement**
- d. Western MN Revolving Loan Fund Municipal Corporate Membership Appointment**
- e. Assistance to Firefighters Fire Station Construction Grants Application**

13. City Clerk-Administrator Reports & Recommendations

- a. Update: Small Cities Development Grant Program
- b. Update: Columbian Hotel
- c. Library Steps Grant Update
- d. 2009-2010 Local Government Aid Update
- e. MRES Bright Energy Solutions Update
- f. ITA Meeting to Discuss T-1 Implications
- g. Mosquito Spraying
- h. Opportunities Available to Serve the Community
- i. Over Budget Question
- j. Big Stone Lake Area Career Center
- k. School Project-Transformer
- l. MRES Board Update: No S-1 Rate Increase in 2010
- m. MRES BestTrak Training
- n. SW MN Arts & Humanities Council Meeting June 16 at Java Jule's 7:00 PM
- o. Coalition of Greater MN Cities Conference-Brainerd-July 29-31
- p. Snow Removal Budget
- q. Golf Ranger News Release
- r. Chief of Police Job Announcement

14. Executive Session

15. Adjournment

Additional Information Contained in Packet

- Heritage Preservation Commission Agenda & Minutes 06-03-09
- Economic Development Authority Minutes 06-03-09
- Pioneerland Library System Board Meeting Agenda 06-18-09
- Letters Regarding Concerns

POSTING STATEMENT

This agenda was posted for public review in the office of the Clerk-Administrator on June 12, 2009.

Clerk/Administrator

Date

Please contact the office of the City Clerk/Administrator (839-3428) if auxiliary aids or services are required to attend the meeting (ten hours notice is required).