

ORTONVILLE CITY COUNCIL MEETING MINUTES
REGULAR MEETING
CITY OFFICE MEETING ROOM
315 Madison Avenue, Ortonville, MN
Monday, July 6, 2009
7:00 P.M.

CALL TO ORDER AND ROLL CALL:

Mayor Blair Johnson called the Regular Meeting of the Ortonville City Council to order at 7:00 P.M. Roll Call was taken with the following Present: Mayor Blair Johnson, Craig Randleman, Steve Berkner, Bob Meyer, Bill Powell, Mike Dorry, and Nick Anderson. Staff Present: City Administrator David Lang, Deputy Clerk Susan Lundell, Pool Director Sarah Karels, Police Chief Gary Dinnel. Media present: Mike Swenson (*Ortonville Independent*). Others present: Joe Engh of Dakota Mailing, Darwin Asmus, Golf Clubhouse Manager, Glenn Henningson, David Dinnel, Penny Baybridge, Larry and Kyla Powell, Alice Radermacher, Marcy Stotesbery and other interested citizens.

AGENDA AMENDMENTS/APPROVAL:

Add:

11c. Fire Hall Grant

Motion by Randleman , second by Powell to approve the Agenda as amended.

All in favor. 7-0. MCU. (Motion Carried Unanimously).

CITY ATTORNEY REPORTS & RECOMMENDATIONS:

a.Update: Acquiring Easements-Sanitary Sewer Forcemain; Utility and Street Improvements-McCloud Street-Attorney Ash has received some signed easements. A new request for signed easements will be mailed to those who did not reply to the first request.

b.Update: Obtain Easement(s) for Utility Line Repairs Beneath Dusty Lane-The Utility Committee is reviewing this issue.

c.Approve Second Reading of Aggregation of Retail Customers Ordinance

d.Resolution Adopting Ordinance 09-08 An Ordinance Approving Aggregation of Retail Customers

Motion by Powell second by Berkner to adopt Resolution 09-092 Approving Second Reading and Adopting Ordinance 09-08 An Ordinance Approving Aggregation of Retail Customers.

Upon roll call vote the following voted Aye: Johnson, Anderson, Dorry, Meyer, Powell, Randleman, Berkner. Nay: None.

All in favor. 7-0 MCU.

e.Resolution Granting Consent to Midcontinent Communications Conveyance

Motion by Dorry second by Meyer to adopt Resolution 09-093 Approving Granting Consent to Midcontinent Communications Conveyance.

Upon roll call vote the following voted Aye: Johnson, Anderson, Dorry, Meyer, Powell, Randleman, Berkner. Nay: None.

All in favor. 7-0 MCU.

CITY ATTORNEY REPORTS & RECOMMENDATIONS: (Cont.)

f. Public Disclosure of Potential Conflict of Interest-Department of Employment and Economic Development Rehabilitation Assistance Program

Mayor Blair Johnson and Council Member Steve Berkner need to make public disclosures of a conflict of interest regarding their applications to participate in a Small Cities Development Grant. Blair Johnson and Steve Berkner made public disclosure that they have applied for commercial building rehabilitation under the Small Cities Development Grant. Mr. Johnson and Mr. Berkner further stated that they remove themselves from the decision-making process concerning the grant.

RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS:

a. OAHS June Report – Rick Ash OAHS Administrator

OAHS fiscal report shows a year to date 3.5% over budget on the revenue side. There was a \$1.5M net profit compared to a budget of \$1.2M. No new staff credentialing in June. Information technology looking to the EPIC software system used by Sanford Health System. The in-patient rooms are nearing completion. \$10.4M out of the \$19.7M building project budget has been committed to date. Net change orders total \$540,000. The helipad is estimated to cost \$120,000. A Grand Opening is planned for mid-fall.

b. Demonstration of Inserting & Mailing Equipment – Joe Engh – Dakota Mailing

Joe Engh proceeded with a demonstration of the equipment.

CITIZENS TO BE HEARD:

None.

CONSENT AGENDA:

a.*Approve Minutes of City Council Regular Meeting June 15, 2009

b.*Approve Temporary On-Sale Liquor License for VFW Post 3964 on August 1 and August 2, 2009 at Ortonville Armory

c.*Approve Temporary Liquor License for Ortonville Fire Department-Cornfest with Condition-Closed 6:00 PM to 10:00 PM-August 22

d.*Approve Hangar/Tie Down Lease Agreements-Dallas I. Hanson

e.*Approve Application to Conduct Excluded Bingo-Big Stone Lake Area Chamber of Commerce-August 22, 2009 at Lakeside Park

f.*Appoint Kristi Delage to Heritage Preservation Commission

g.*Appoint David Tonn to Planning and Zoning Commission

h.*Hire Ruth Jensen as Emergency Medical Technician for Ortonville Ambulance Service

Council Member Dorry asked that Item a. Approval of June 15, 2009 Minutes be removed from the Consent Agenda.

Motion by Anderson second by Randleman to approve the Consent Agenda as amended.

All in favor. 7-0. MCU.

Dorry reported Resolution 09-083 is incorrect in that he voted against the Resolution and the Resolution states otherwise. The Clerk-Administrator was asked to change the

CONSENT AGENDA: (Cont.)

Resolution.

Motion by Berkner Second by Anderson to approve the said Amendment to Resolution 09-083.

All in favor. 7-0. MCU.

i.Approve Temporary Liquor License for Big Stone Lake Area Chamber of Commerce-Ride Across Minnesota (TRAM)-July 26

j.Approve Temporary Liquor License for Big Stone Lake Area Chamber of Commerce-Cornfest-August 22

Motion by Berkner second by Powell to approve the issuance of Temporary Liquor Licenses to the Big Stone Lake Area Chamber of Commerce for TRAM on July 26 and for Cornfest on August 22.

All in favor. 7-0 MCU.

RECOMMENDATIONS OF CITIZEN BOARDS, COMMITTEES AND COMMISSIONS:

a.Utility Committee Recommendation: Resolution Approving 63-Month Lease of Mailing Equipment-\$6,867.00 and 5-Year Maintenance Agreement-\$1,041.25

Motion by Powell second by Randleman to adopt Resolution 09-094 Approving 63-Month Lease of Mailing Equipment-\$6,867.00 and 5-Year Maintenance Agreement-\$1,041.25.

Discussion and questions followed. Joe Engh of Dakota Mailing demonstrated the equipment. Clerk-Administrator Lang reported the City needs this equipment to allow for public newsletters to go out with the utility bills. Council Member Dorry stated the benefit of being able to send out newsletters does not outweigh the high cost of the equipment. Budget Committee Member Berkner expressed concern about trying to fit this purchase in with impending Local Government Aid cuts. Randleman stated the City is looking for ways to provide more information to the public.

Upon roll call vote the following voted Aye: Johnson, Anderson, Powell, Randleman. Nay: Berkner, Dorry, Meyer.

4-3. MC.

b.Utility Committee Recommendation: Resolution Approving 63-Month Lease of Inserting System-\$4,958.10 and 5-Year Maintenance Agreement- \$1,891.00

Motion by Randleman second by Powell to adopt Resolution 09-095 Approving 63-Month Lease of Inserting System-\$4,958.10 and 5-Year Maintenance Agreement-\$1,891.00. Discussion and questions followed.

Upon roll call vote the following voted Aye: Johnson, Anderson, Powell, Randleman. Nay: Berkner, Dorry, Meyer.

4-3. MC.

c.Utility Committee Recommendation: Resolution Approving Utility Committee Recommendation: Purchase of Riding Floor Sweeper for Public Works Garage - \$6,729.51. Motion by Anderson second by Randleman to adopt a Resolution Approving Utility Committee Recommendation: Purchase of Riding Floor Sweeper for Public Works Garage - \$6,729.51. Nick Anderson led the discussion of this item. This is

RECOMMENDATIONS OF CITIZEN BOARDS, COMMITTEES AND COMMISSIONS:(Cont.)

a new unit that has been a demo.

Discussion and questions followed.

Upon roll call vote the following voted Aye: Johnson, Anderson, Randleman. Nay: Berkner, Powell, Dorry. Abstain: Meyer.

3-3-1. Motion failed.

REPORTS FROM COUNCIL COMMITTEES:

a. Economic Development Authority Update-Craig Randleman-A Fairway View lot is for sale at a Minimum price of \$25,000. A TIF workshop will be held on July 20, 2009.

b. Police Commission Meeting-Review Police Chief Job Applications-Bob Meyer-There were 13 Applicants. 6 candidates will be interviewed on July 18, 2009.

UNFINISHED BUSINESS:

a.Planning Commission Recommendation: Resolution Setting Plan Review Fee, Plumbing Fee, Refund Policy, and Investigative Fee – Steve Berkner

Steve Berkner led the discussion on this item. Berkner stated the Planning Commission tried to set the fees lower than what the State recommends. There were questions regarding what other cities in the County are charging. Council Member Powell expressed concern that the fees would discourage residential development.

Mayor Johnson called for a motion. No motion was given.

b.Resolution: Approving Assessment Policy – Nick Anderson

Discussion and questions followed. A \$500 hookup fee for water, a \$500 hookup fee for sewer and a \$1500 fee for water when not stubbed in and \$1500 fee for sewer when not stubbed in was suggested. \$250 for water and \$250 for sewer was also suggested.

Motion by Anderson second by Berkner to adopt Resolution 09-096 Approving Assessment Policy with a \$250 Water Hookup Fee, a \$250 Sewer Hookup Fee, a \$1,250 Fee for Water when not stubbed in and a \$1,250 Fee for Sewer Hookup when not stubbed in.

Upon roll call vote the following voted Aye: Johnson, Anderson, Dorry, Meyer, Randleman, Powell, Berkner.

All in favor. 7-0. MCU.

c.Fire Hall Grant-Clerk-Administrator Lang reported the Grant deadline is later in July and the City will meet the application deadline.

NEW BUSINESS:

a.Approve Expenditures

Council Member Dorry asked that a \$300.00 bill for work at Too Mad Corner be omitted from the bills. He asked to have the bill submitted to BSAG, the owner of the property. Mayor Johnson stated the property is owned by the EDA. Dorry stated that records at the Courthouse show BSAG still owns the property. Mayor Johnson asked Clerk-Administrator Lang to record the transfer of property if it has not been done.

Motion by Powell second by Anderson to approve the bills as presented without the payment for work done at Too Mad Corner.

NEW BUSINESS:(Cont.)

6-0-1. Abstain: Berkner. MC.

b.Resolution Approving of Purchase of Fujitsu 15 SEER 36,000 BTU Ductless A/C for Ortonville Golf Clubhouse-\$3,800.00

Clubhouse Manager Darwin Asmus reported the Clubhouse kitchen cooling system needs to be replaced. The overheated conditions are hard on the staff and the equipment. Discussion and questions followed.

Motion by Anderson second by Randleman to adopt Resolution 09-097 Approving of Purchase of Fujitsu 15 SEER 36,000 BTU Ductless A/C for Ortonville Golf Clubhouse-\$3,800.00.

Upon roll call vote the following voted Aye: Johnson, Anderson, Dorry, Meyer, Powell, Randleman, Berkner.

All in favor. 7-0. MCU.

c.Determine Method of Sale-Lot 2, Block 1, Course Air Fourth Addition

Kyla and Larry Powell asked if the City would be willing to sell Lot 2, Block 1, Course Air Fourth Addition. Discussion and questions followed. The City Attorney indicated the Ordinance would need to be amended and a purchase agreement drawn up. City Attorney Ash will draw up the purchase agreement with terms identical to the sale of a similar lot in 2008. That lot sold for \$7,500.00 with the buyer paying all special assessments. The first reading of the Ordinance amendment will be held at the next regular council meeting.

d.Consider Purchase and Installation of Additional Transformer & Cabinet for Ortonville Public Schools – Approximately \$26,000.00 Including Labor - Nick Anderson

Glenn Henningson representing the Ortonville Schools reported that the School plans to move their electric panel rather than have the City put in a new transformer for them as previously planned. There will be no need for the city to install the transformer and there will be no voltage change. Discussion and questions followed.

Motion by Berkner second by Randleman to adopt Resolution 09-098 Approving City Paying Half of Cost of Equipment-Not to Exceed \$6,500 and the City will provide the Labor for Moving Electrical Panel at Ortonville Schools.

Upon roll call vote the following voted Aye: Johnson, Anderson, Dorry, Meyer, Powell, Randleman, Berkner. Nay: None.

All in favor. 7-0. MCU.

CITY CLERK-ADMINISTRATOR REPORTS & RECOMMENDATIONS:

- a.Update: Small Cities Development Grant Program-bids late July-early August
- b.Update: Columbian Hotel
- c.Library Steps Update-Complete
- d.2009-2010 Local Government Aid Update
- e.MRES Bright Energy Solutions Rollout & BestTrak Training-City Staff Online Training
- f.School Project-Transformer

CITY CLERK-ADMINISTRATOR REPORTS & RECOMMENDATIONS:(Cont.)

g.Coalition of Greater MN Cities Conference-Brainerd-July 29-31

h.Chief of Police Applicants

i.AMR Update

j.Federal Airport Funding Repayment Agreement-City of Tracy

k.Airport: 2009 Apron and Taxi Way Project-Friday-Pre Con Meeting

l.EDA TIF District

m.UMVRDC Grant Information-Stormwater Issue

n.Pioneerland Library-2010 Budget Request

o.Cost Allocation Options – McCloud Street Utility & Infrastructure-Forcemain Improvements

ADJOURNMENT:

Motion by Randleman second by Powell to adjourn the meeting at 8:55 P. M.

All in favor. 7-0. MCU.

APPROVE:

ATTEST:

Blair Johnson
Mayor

David A. Lang
Clerk-Administrator