

**ORTONVILLE CITY COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**CITY OFFICE MEETING ROOM**  
**315 Madison Avenue, Ortonville, MN**  
**Monday, July 6, 2009**  
**7:00 P.M.**

The City Council is provided background information for agenda items in advance by City staff and appointed commissions, committees and boards. Decisions are based on this information, as well as City policy and practices, input from constituents and a Council Member's personal judgment. If you have comments, questions or information that has not been presented or discussed regarding an agenda item, please stand up to be recognized by the Mayor during the "Citizens to be Heard" item on the agenda. Please state your name and address for the record.

1. Call to Order and Roll Call
2. Agenda Amendments
3. City Attorney Reports & Recommendations
  - a. Update: Acquiring Easements-Sanitary Sewer Forcemain; Utility and Street Improvements-McCloud Street
  - b. Update: Obtain Easement(s) for Utility Line Repairs Beneath Dusty Lane
  - c. **Approve Second Reading of Aggregation of Retail Customers Ordinance**
  - d. **Resolution Adopting Ordinance 09-08 An Ordinance Approving Aggregation of Retail Customers**
  - e. **Resolution Granting Consent to Midcontinent Communications Conveyance**
  - f. Public Disclosure of Potential Conflict of Interest-Department of Employment and Economic Development Rehabilitation Assistance Program
4. Bids (If Needed)
5. Public Hearing (If Needed)
6. Recognitions/Presentations/Introductions
  - a. OAHS June Report – Rick Ash OAHS Administrator
  - b. Demonstration of Inserting & Mailing Equipment – Joe Engh – Dakota Mailing
7. Citizens to be heard

All comments are encouraged and appreciated. We ask that you keep your comments as brief as possible and, if you are here with a group of citizens regarding the same topic, have one representative speak for the group.
8. \* Consent Agenda

\*All items marked with an asterisk (\*) are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion of these items unless the Mayor or any Council Member or citizen so requests, in which case the item will be removed from the General Order of Business and considered in its normal sequence on the agenda. The agenda items in **bold** print need to be acted upon by Council.

- a. **\*Approve Minutes of City Council Regular Meeting June 15, 2009**
  - b. **\*Approve Temporary On-Sale Liquor License for VFW Post 3964 on August 1 and August 2, 2009 at Ortonville Armory**
  - c. **\*Approve Temporary Liquor License for Ortonville Fire Department-Cornfest**
  - d. **\*Approve Hangar/Tie Down Lease Agreements-Dallas I. Hanson**
  - e. **\*Approve Application to Conduct Excluded Bingo-Big Stone Lake Area Chamber of Commerce-August 22, 2009 at Lakeside Park**
  - f. **\*Appoint Kristi Delage to Heritage Preservation Commission**
  - g. **\*Appoint David Tonn to Planning and Zoning Commission**
  - h. **\*Hire Ruth Jensen as Emergency Medical Technician for Ortonville Ambulance Service**
  - i. **Approve Temporary Liquor License for Big Stone Lake Area Chamber of Commerce-Ride Across Minnesota (TRAM)-July 26**
  - j. **Approve Temporary Liquor License for Big Stone Lake Area Chamber of Commerce-Cornfest-August 22**
9. Recommendations of Citizen Boards, Committees and Commissions
- c. **Utility Committee Recommendation: Resolution Approving 63-Month Lease of Mailing Equipment-\$6,867.00 and 5-Year Maintenance Agreement-\$1,041.25**
  - d. **Utility Committee Recommendation: Resolution Approving 63-Month Lease of Inserting System-\$4,958.10 and 5-Year Maintenance Agreement- \$1,891.00**
  - e. **Utility Committee Recommendation: Resolution Approving Utility Committee Recommendation: Purchase of Riding Floor Sweeper for Public Works Garage - \$6,729.51.**
10. Reports From Council Committees
- a. Economic Development Authority Update-Craig Randleman
  - b. Police Commission Meeting-Review Police Chief Job Applications-Bob Meyer
11. Unfinished Business
- a. **Planning Commission Recommendation: Resolution Setting Plan Review Fee, Plumbing Fee, Refund Policy, and Investigative Fee – Steve Berkner**
  - b. **Resolution: Approving Assessment Policy – Nick Anderson**
12. New Business
- a. **Approve Expenditures**
  - b. **Resolution Approving of Purchase of Fujitsu 15 SEER 36,000 BTU Ductless A/C for Ortonville Golf Clubhouse-\$3,800.00**
  - c. **Determine Method of Sale-Lot 2, Block 1, Course Air Fourth Addition**
  - d. **Consider Purchase and Installation of Additional Transformer & Cabinet for Ortonville Public Schools – Approximately \$26,000.00 Including Labor - Nick Anderson**

13. City Clerk-Administrator Reports & Recommendations
  - a. Update: Small Cities Development Grant Program
  - b. Update: Columbian Hotel
  - c. Library Steps Update
  - d. 2009-2010 Local Government Aid Update
  - e. MRES Bright Energy Solutions Rollout & BestTrak Training
  - f. School Project-Transformer
  - g. Coalition of Greater MN Cities Conference-Brainerd-July 29-31
  - h. Chief of Police Applicants
  - i. AMR Update
  - j. Federal Airport Funding Repayment Agreement-City of Tracy
  - k. Airport: 2009 Apron and Taxi Way Project
  - l. EDA TIF District
  - m. UMVRDC Grant Information-Stormwater Issue
  - n. Pioneerland Library-2010 Budget Request
  - o. Cost Allocation Options – McCloud Street Utility & Infrastructure-Forcemain Improvements
14. Executive Session
15. Adjournment

Additional Information Contained in Packet

- Statement of Reserves & Cash Accounts
- Heritage Preservation Commission Agenda 7-1-09

**POSTING STATEMENT**

This agenda was posted for public review in the office of the Clerk-Administrator on July 2, 2009.

\_\_\_\_\_  
Clerk/Administrator

\_\_\_\_\_  
Date

Please contact the office of the City Clerk/Administrator (839-3428) if auxiliary aids or services are required to attend the meeting (ten hours notice is required).